



LIST YOUR PROPERTY AS A FILM LOCATION

COMMON CONVERSATIONS BETWEEN PROPERTY OWNERS & HIGHER BUDGETED FILMING PRODUCTIONS

NOTE: Every production is absolutely unique, budget sizes are different (small to large), but below are common touch points and conversations between major motion pictures and property owners.

PRE-FILMING:

- Advanced payment to property owner
 - Some larger properties and institutions have asked for an additional security deposit in case of small damages, plumbing issues, etc., while others do not.
 - Payment for Property owner lodging (4-star quality), daily meal per diem (2-3 meals), pet boarding.
- Liability Insurance certificate.
- Contact info of assigned film / owner liaison for Q&A and needs.
- COVID Protocols, Masking, Sanitizing, High-traffic spot cleaning, Shoe Covers (*not mandatory but determined per production*)
- Badges for Crew or some sort of identification to enter the property.
- Calendar & times for production location scout visits with headcount per visit.
- Calendar & times for filming - understanding film days, times, and any days the property is being "held" with no filming activity (i.e., weekends, holidays, rain delay days).
 - Some people leave a realtor key onsite with a combination OR a liaison to speak for the property owner to lock and unlock the property for the crew.
- Delivery of portable toilets for crew usage.
- Calendar & details for prepping the property.
- Breakdown of what activity is expected in each room that will be filmed.
 - Will you be using the owner's furnishings?
 - Will you be rearranging the owner's furnishings?
 - Will you be taking any items from the property (designated place for moved items)?
 - Will you be needing any areas of the property for non-filming support (catering)?
 - Receiving the inventory or all items that were moved, packed, boxed away.
 - Pre-filming walk-thru identifying existing damages and rules (treat the owner's property like a rental car inspection)
 - Floor and wall protection to avoid scuffs and bumps (i.e., vendors: Sovereign BPS, Board Brothers) (*not mandatory but determined per production*).

PRE-FILMING:

- Breakdown of what activity is expected in each room that will NOT be filmed but used as support (i.e., Wardrobe, Catering).
- Identifying 'off-permission' areas of the property and rules of the property.
- Daily clean-up plan and trash removal.
- City Film Permit.
- Notifying neighbors in advance of filming with a film notice and contact person.



DURING FILMING:

- Arrival time and contact info of Assigned film / owner liaison for Q&A and needs.
- Calendar for filming. Time of Arrival. # of crew. Identifying the plan and who is doing what each day and for how long.
- Countersigned film agreement with rates, details, and expectations between the owner and production.
- Security Guard detail and days/times of their arrival
- sanitizing, clean-up plan and trash removal

POST FILMING

- Calendar for striking/wrapping the home.
- Vendor schedules: dates, arrivals, and departures (i.e., cleaning crew, painters, floor protection removal)
- Post-filming walk-thru identifying existing damages and rules (treat the owner's property like a rental car inspection).
- Signing a release form approving the property was restored to the owner's standards and expectations.

ADDITIONAL INFORMATION

The Georgia Film & Entertainment website has instructions for listing your property as a film location in Georgia. See:

www.georgia.org/industries/film-entertainment/georgia-film-tv-production/list-your-property-as-a-film-location